

Attestation and Application using the Idaho Incentive Management System (IIMS)

for Eligible Hospitals (EHs)

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Application and Attestation Overview

- Idaho Incentive Management System (IIMS)
 - A web interface for providers to apply and attest at the state level
- Four steps to completing attestation in IIMS after you log in.
 - 1. Review of CMS registration data
 - 2. Entry of eligibility details into IIMS
 - 3. Upload documents
 - 4. Submit application/attestation



Requirements for IIMS

- 1. You must be successfully registered on the CMS site for the Incentive Management Program.
- 2. The following information will be required to sign on to the Idaho Incentive Management System (IIMS) to complete your Idaho application/attestation:
 - a) the NPI you used to register at the CMS site and;
 - b) the associated CMS Registration Identification Number.
 - 1.If you do not recall your CMS Registration Identification Number, you must return to the <u>CMS EHR</u> Incentive Program Registration and Attestation System to reference it.
- 3. Idaho EHR Program verified *Hospital Payment Calculation* workbook

You will need to reference two key worksheets in this workbook when entering data into the IIMS.

- Medicaid Calculation
- Hospital Data for IIMS

Log Into IIMS



User Manual CMS EHR Site ID Medicaid EHR Site ID Medicaid EHR Site In order to receive EHR incentive payments from Idaho Medicaid, you must first register at the CMS Web Site. After your registration is complete, Idaho Medicaid will send you an email confirming that you can log in. Please enter your NPI Please enter the CMS Assigned Registration Identifier Submit Privacy | Individuals with Disabilities Copyright © 2012 State of Idaho All rights reserved.

- Enter the hospital NPI used when registering at the CMS web site.
- Enter the CMS Assigned Registration Identifier that was assigned when you submitted your registration on the CMS web site (if you need to retrieve this identifier, go to the CMS EHR Incentive Program Website to review your registration information).

Log Into IIMS

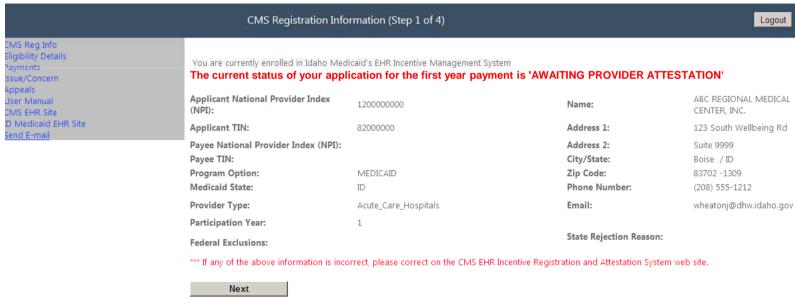




• Message you will receive if Idaho Medicaid has not pre-verified your CMS registration information.

Review of CMS registration data



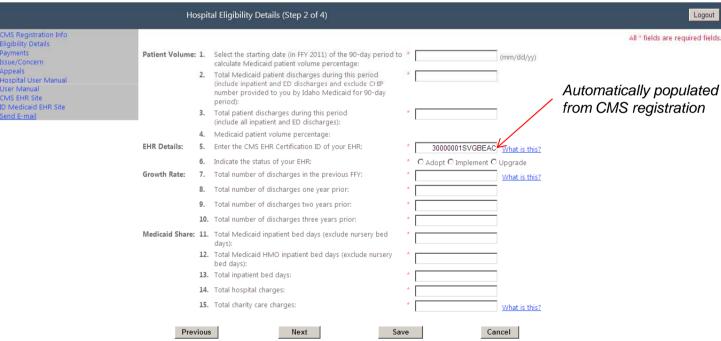


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 Please review this information and go to the CMS EHR Incentive Program Website to make any changes.





Refer to the Hospital Data for IIMS worksheet for input on this page.

Hospital Data for IIMS worksheet – from the Hospital Payment Calculation workbook

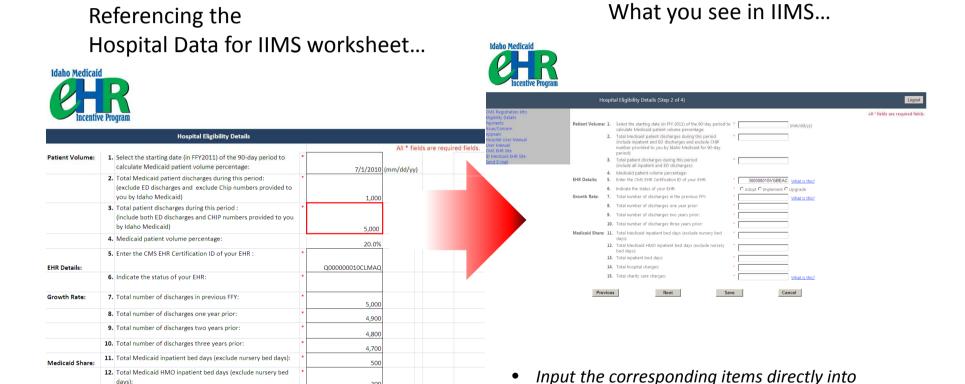


		Hospital Eligibility Details					
				,	All * field	ds are re	equired fields.
Patient Volume:	1.	Select the starting date (in FFY2011) of the 90-day period to calculate Medicaid patient volume percentage:	*	7/1/2010	(mm/dd/yy)		
	2.	Total Medicaid patient discharges during this period: (exclude ED discharges and exclude Chip numbers provided to you by Idaho Medicaid)	*	1,000			
	3.	Total patient discharges during this period : (include both ED discharges and CHIP numbers provided to you by Idaho Medicaid)	*	5,000		•	Follow the instructions for completing this worksheet
		Medicaid patient volume percentage:		20.0%			prior to attesting.
EHR Details:	5.	Enter the CMS EHR Certification ID of your EHR :	*	Q00000010CLMAQ		•	It is important that you do
	6.	Indicate the status of your EHR:	*				not edit items #7-#15 as they
Growth Rate:	7.	Total number of discharges in previous FFY:	*	5,000			are linked to your hospital
	8.	Total number of discharges one year prior:	*	4,900			payment calculation.
	9.	Total number of discharges two years prior:	*	4,800			, ,
		Total number of discharges three years prior:	*	4,700			
Medicaid Share:		Total Medicaid inpatient bed days (exclude nursery bed days):	*	500			
	12.	Total Medicaid HMO inpatient bed days (exclude nursery bed days):	*	300			
	13.	Total inpatient bed days:	*	1,000			
	14.	Total hospital charges:	*	10,000,000			
	15.	Total charity care:	*	100,000			

1.000

10,000,000

100,000



the IIMS Hospital Eligibility Details page.

Hospital Data for IIMS worksheet

13. Total inpatient bed days:

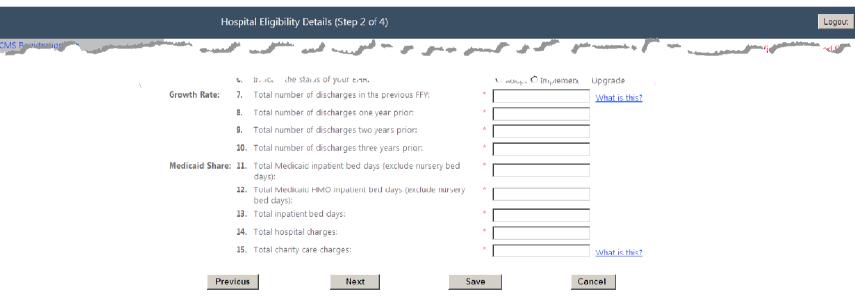
14. Total hospital charges:

15. Total charity care:



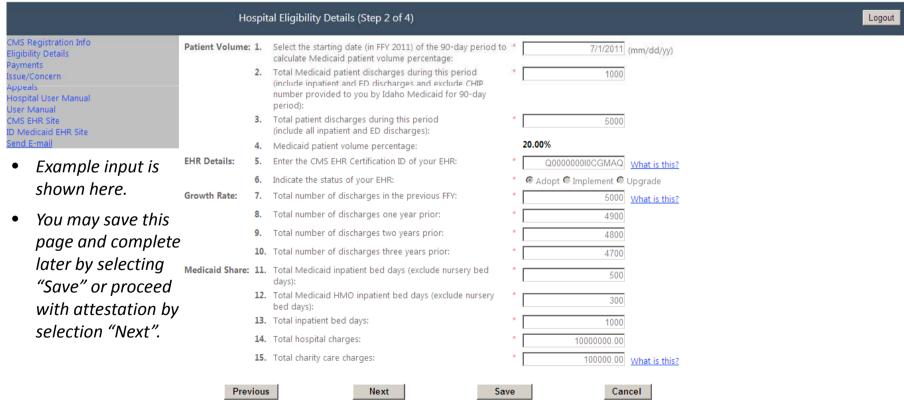
 Refer to information papers "Hospital Patient Volume" and "Adopt, Implement or Upgrade".





• Refer to information paper "Hospital Payment Calculation".





Incentive Payment Calculation



	Incentive Payment Calculations	Logout
CMS Reg Info Eligibility Details	Patient Volume Calculations	
Payments	Medicaid Patient Volume Percentage:	20.00% * should be greater than 10% to qualify
Issue/Concern	Rate of growth over prior year:	2.041%
Appeals User Manual	Rate of growth over year before that:	2.083%
CMS EHR Site	Rate of growth over year before that:	2.128%
ID Medicaid EHR Site Send E-mail	Average rate of growth:	2.084% * use this growth rate to project number of discharges for year 2 through year 4 below

- Example calculation.
- Based on the input from the previous page, your payment calculation is shown. You will need to make sure this matches the payment calculated in the Medicaid
 Calculation worksheet.

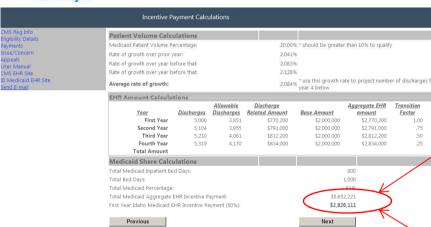
		<u>Allowable</u>	<u>Discharge</u>		Aggregate EHR	Transition	
<u>Year</u>	<u>Discharges</u>	Discharges	Related Amount	Base Amount	amount	<u>Factor</u>	EHR Amount
First Year	5,000	3,851	\$770,200	\$2,000,000	\$2,770,200	1.00	\$2,770,200
Second Year	5,104	3,955	\$791,000	\$2,000,000	\$2,791,000	.75	\$2,093,250
Third Year	5,210	4,061	\$812,200	\$2,000,000	\$2,812,200	.50	\$1,406,100
Fourth Year	5,319	4,170	\$834,000	\$2,000,000	\$2,834,000	.25	\$708,500
Total Amount							\$6,978,050
Medicaid Share Calcu	ulations						
Total Medicaid Inpatient Be			800				
Total Bed Days:			1,000				
Total Medicaid Percentage:		81%					
Total Medicaid Aggregate		\$5,652,221					
First Year Idaho Medicaid E		\$2,82	5.111				

Incentive Payment Calculation

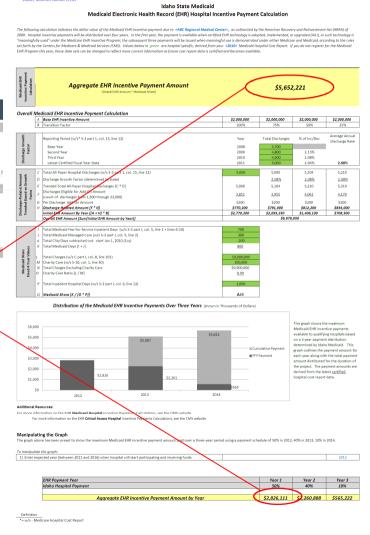
Medicaid Calculation worksheet



What you see in IIMS...

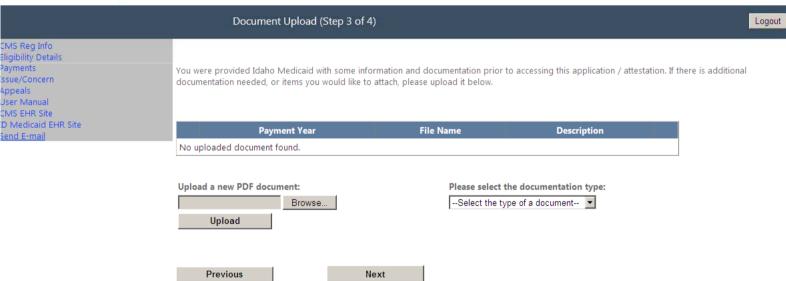


- The Aggregate EHR Incentive Payment Amounts and the First Year Idaho Medicaid EHR Incentive Payment must match.
- If not, contact the EHR Incentive Program Help Desk to resolve.



Upload Documents





- Medicaid should have all the pertinent information to support your attestation, however, you may be instructed to upload additional documentation.
- You will still be able to upload files even after you have completed your attestation.

Submit Attestation

top half of page

• This shows the a summary of the information you are attesting to.



Submit Attestation

bottom half of page

- The attestation statement should be read carefully.
- Input your initials or name and the hospital's NPI. This will serve as your electronic signature.
- "Submit" will notify Idaho Medicaid that the hospital's attestation is ready for final review.

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ATTESTATION FOR PARTICIPATION IN THE IDALIO ELIR INCENTIVE PROGRAM

This Attestation is required for participation in the Idaho Medicaid Electronic Health Record (EHR) Incentive Payment Program to eligible professionals (EPs) and eligible hospitals who adopt, implement, upgrade (AID) or meaningfully use (MU) certified EHR technology, Participation must be in accordance with the requirements under United States Department of Health and Human Services, Centers for Medicare & Medicaid Services Final Rule regulations 42 CFR 495, Standards for the Electronic Health Record Incentive Program, revised July 28, 2010. These regulations implement the HITECH Act, part of the American Recovery and Reinvestment Act of 2009 (ARRA) (Public Law 111-5). To comply with the above cited regulations, the Idaho Department of Health and Welfare (Department) requires that eligible professionals (ters) and eligible hospitals submit this Artestation.

This Attestation certifies the following is known and understood:

- EPs are prohibited from seeking payment from another state or from the Medicare EIIR incentive program in this payment year (applicable to EP only).
- The Department can review, verify and/or audit all information provided by the EP or eligible hospital, both prior to and after payment has been made.
- The Department can request AIU and/or MU supporting information either at the time of attestation or after, and
 can review, verify and/or audit both prior to and after payment has been made.
- 4. The EP or eligible hospital is required to retain the documentation that verifies patient volume calculations, AIU, MIU, and any other information that validates the appropriateness of the EHR incentive payments received, and do so for by ears from the date of payment.
- The submission of any false information in this agreement or this process may result in the EP or eigible hospital being declared ineligible to participate in the Idaho Medicaid EHR Incentive Program.
- c. Any incentive payments paid to the EP or eligible hospital, later found to have been made based on fraudulent or inaccurate information or attestation may be recouped by the Department or other appropriate state or federal apency.
- The EHR incentive payments will be treated like all other income and are subject to federal and state laws regarding income tax, wage garnishment, and cebt recoupment.

This Attestation also certifies that the following is true and accurate:

- With awareness and informed consent, this EP or eligible hospital is voluntarily participating in the idaho Medicaid EHR Incentive Program.
- The EHR certification number provided is the correct number, and accurately represents the certified EHR system or combination of certified ELIR modules adopted and/or in use by this EP, group practice, or eligible hospital.
- Any reassignment of an EHR incentive payment is made voluntarily, which assumes informed consent, has been given by the EP, who understands that the party so designated—not the EP—will receive the payment (applicable to EPs only).
- The person completing this electronic attestation is the EP, or the assigned representative of the EP, group
 practice or eligible hospital, who has been duly authorized to commit the EP or eligible hospital to the
 statements set forth in this attestation (applicable to CPS only).
- If patient volume threshold is derived using encounter data from multiple practice locations, at least one of those locations must have has a certified EHR (applicable to EPs only).
- 6. If the EP is a physician assistant, they are practicing in a physician assistant led FQLIC or RLIC.

I CERTIFY THAT the information provided in this Attestation and during the registration process, as well as in the documents submitted in support of registration, are true, accurate and complete. Hereby acree to retain such records for six years from the date of payment as are necessary to demonstrate I meet the program requirements, and to furnish those records to the Idahio Department of Health and Weffale, Division of Medicaid or contractor acting on their behalf, upon request before and/or after payment. have read and understood this entire Attestation. I understand that any Medicaid EHR incentive payment made, in part, or wholly as a result of this Attestation will be from federal funds, and that falsification or concealment of material facts may be prosecuted under federal and state laws.



Note: Once you press the submit button below, you will not be able to change your information.

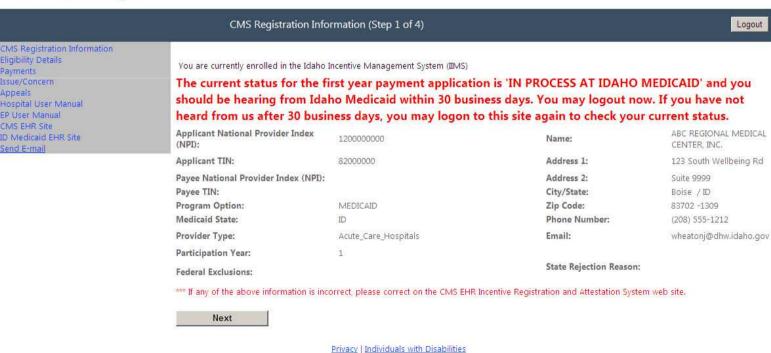
Previous

Submit

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Submit Attestation Review Mode – after submission of attestation





You can review your attestation anytime by selecting "Next" and "Previous"

Payments

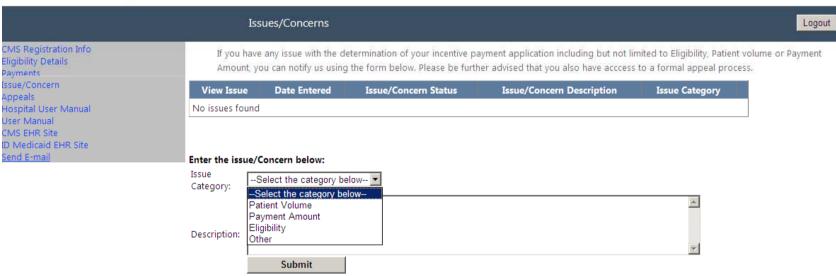




• After payment has been disbursed you may come to this page to review payments and any adjustments.

Issue/Concern





• You may submit an issue/concern to Idaho Medicaid. The help desk will be regularly reviewing and responding.

Logout

Appeals



CMS EHR Site D Medicaid EHR Site

Send E-mail

Appeals CMS Registration Information Eligibility Details Payments ssue/Concern Appeals Department of Health and Welfare Rules, IDAPA 16, Title 5, Chapter 3, Section 300, specifies your right to request an administrative review of any Hospital User Manual EP User Manual

reimbursement calculation. The aforementioned procedures must be followed in order to preserve your appeal rights. The first step in that process is to request a review by the Administrator of the Division of Medicaid. Such a request should be addressed as follows:

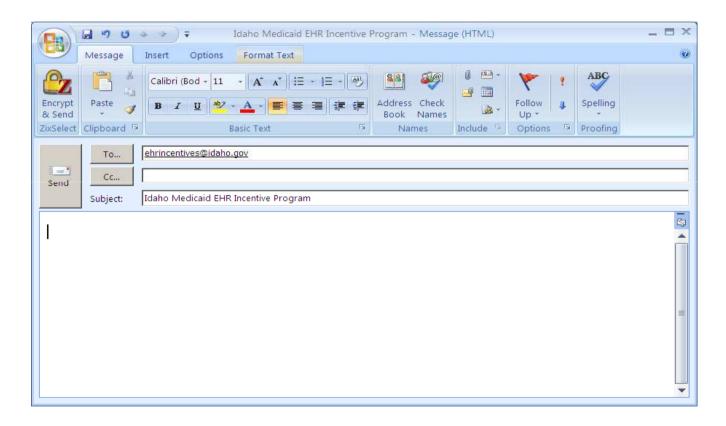
> Administrator Division of Medicaid, Attn: Appeals Idaho Department of Health and Welfare P.O. Box 83720 Boise, Idaho 83720-0009

Your written request must be received by this office within twenty-eight (28) days of your receipt of a denial letter to be considered. If you have additional participant documentation that was available and relevant at the time of the request but not previously provided that you would like the Department to consider, please enclose it with your request for administrative review.

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You cannot submit an appeal on-line. You must submit in writing.

Send E-mail



 Your email application on your client will start up. This example uses an Outlook email client.

Helpful Resources

- Idaho Medicaid Website
 - www.MedicaidEHR.dhw.idaho.gov
 - "Ask the Program" submit questions by clicking on the email link
 - "Receive email updates" sign up to receive email updates by clicking on "Monitor this Page" and follow instructions
- CMS EHR Incentive Program Website
 - www.cms.gov/EHRIncentivePrograms
 - Frequently Asked Questions (FAQs)
 - Meaningful Use Attestation Calculator
 - Attestation User Guides
 - Listserv
- HHS Office of National Coordinator Health IT certified EHR technology list
 - http://healthit.hhs.gov/CHPL
- Enrollment in Provider Enrollment, Chain and Ownership System (PECOS)
 - https://pecos.cms.hhs.gov/pecos/login.do
- EHR certification number from the Certified HIT Product List (CHPL)
 - http://onc-chpl.force.com/ehrcert

Thank you for your participation!

- Presentation and recording will be available on our website <u>www.MedicaidEHR.dhw.idaho.gov</u>
- We will be capturing and posting a transcript of this presentation, including questions and answers
- If you have additional questions, please email us at <u>EHRIncentives@dhw.idaho.gov</u>